

NORTH CAROLINA SEPTIC TANK ASSOCIATION

Procedures for Election of Board of Directors

The Bylaws of the North Carolina Septic Tank Association provide for the election of the members of the Board of Directors.

The Bylaws instruct that membership is restricted to those persons with the following functions in the onsite industry:

- (1) manufacture septic tanks
- (2) install septic tank systems
- (3) pump septic tanks

The Bylaws also instruct that for the purposes of balance on the Board of Directors, the membership on the Board would be based on the three functions cited above and the regional location of the Board member. The regions are determined as follows:

- (1) East Region is from coast to I95
- (2) Central Region is from I95 to I77
- (3) West Region is from I77 to western state line

Members of good standing with the North Carolina Septic Tank Association wishing to be considered as a candidate for election to the Board of Directors must follow these steps:

1. Fill out Request for Consideration completely and return form to:
NORTH CAROLINA SEPTIC TANK ASSOCIATION
1426 Peter Mabe Rd
Danbury, NC 27016
2. Once the completed Request for Consideration is received, the Applicant shall receive confirmation of receipt of Application
3. The incumbent Board of Director whose position is challenged for re-election shall be notified. The specific position is identified as to the Function and Region of the Applicant
4. The North Carolina Septic Tank Association shall prepare ballots and send ballots to all current members. Deadline for return of ballots shall be cited on the ballot
5. After the deadline, ballots shall be counted by an identified third-party. Election results shall be announced within 10 days of the deadline.
6. The effective date of positions is the Annual Business Meeting of the North Carolina Septic Tank Association, unless the incumbent chooses to retire or resign, at which time the effective date is the date of retirement or resignation.
7. No more than three (3) seats on the Board may be challenged in any one fiscal year (Business Meeting date). This allows for continuity of experience on the Board of Directors.
8. Board of Directors agree to maintain membership in the North Carolina Septic Tank Association and conduct themselves as proper ambassadors of the Association in their dealings with the public and in their business. A finding of improper or illegal conduct may be grounds for immediate removal from the Board of Directors and from membership of the North Carolina Septic Tank Association.
9. Officers and Board of Directors agree to work assignments and participation at North Carolina Septic Tank Association events. Officers and Board of Directors agree to participation without salary. Normal travel and overnight expenses are reimbursed at a rate set by the North Carolina Septic Tank Association. Officers and Board of Directors agree to personally attend scheduled meetings and absence from more than two consecutive meetings may be cause for removal.

NORTH CAROLINA SEPTIC TANK ASSOCIATION
1426 Peter Mabe Rd
Danbury, NC 27016

REQUEST FOR CONSIDERATION ELECTION TO NCSTA BOARD OF DIRECTORS

Name of Applicant: _____

Company Name: _____

Personal Address (Home): _____

Street or Route (Not P.O. Box)

City

County

State

Zip Code

Mailing Address (if different from above): _____

Home Phone: _____ **Fax** _____ **Office Phone:** _____

(Include Area Code In all Phone Numbers)

Email: _____ **Cell:** _____

Function of Business within Industry: (Check block(s) that apply to your company)

Tank Manufacturer

Installer

Pumper

Region Location: (Check only one)

East

Central

West

Number of years of active Membership in NCSTA: _____

By signing below, I agree to all conditions and expectations of the position of Board of Director with the North Carolina Septic Tank Association and further agree to any research or verification on the part of the North Carolina Septic Tank Association to certify my credentials and good standing with my past clients and associate parties. Research and verification may include but not limited to local environmental health departments, builders, suppliers, and any applicable occupational licensing boards.

Signature: _____ **Date:** _____

Printed Name: _____

